

EMPLOYEE TRAINING RECORD		
TRAINING TITLE <b>TRAILER-MOUNTED FLASHING ARROW BOARD</b>		
KEY TEACHING POINTS		
<b>SAFE OPERATING PROCEDURES</b> <ul style="list-style-type: none"><li>•      <b>Review safe practice rules for applicable equipment (including rental equipment) and perform pre-operational checks.</b></li><li>•      <b>Check for oil residue build-up in engine compartment.    Keep clean.</b></li><li>•      <b>Check frame for cracks and loose bolts.</b></li><li>•      <b>Use jacks to stabilize operating flashing arrow board.</b></li><li>•      <b>Make sure locking pins are used and secure when jacks are down or up.</b></li><li>•      <b>Check for frayed electrical wires and cables.</b></li><li>•      <b>Check for proper hook-up of trailer to vehicle and use safety chain.    Check before leaving yard.</b></li><li>•      <b>Release hand brake when towing and secure when parked.</b></li><li>•      <b>Check that arrow board is down when towing and secure with hold-down fastener.</b></li><li>•      <b>Keep fingers out of pinch points when raising and lowering flashing arrow sign and when connecting or disconnecting from towing vehicle's pintle hook.</b></li></ul>		
TEST		
QUESTION	ANSWERS	
	TRUE	FALSE
1 Check for proper hook-up of trailer to vehicle and use safety chain.		
2 Use the jacks only to change tires.		
3 Check frame for cracks and loose bolts.		
4 Make sure locking pins are used and secure when jacks are down or up.		
5 Release hand brake when towing and secure when parked.		
EMPLOYEE'S NAME	EMPLOYEE'S SIGNATURE	DATE
SUPERVISOR'S NAME	SUPERVISOR'S SIGNATURE	DATE
1 T 2 F 3 T 4 T 5 T		